WALTON PARISH COUNCIL
MINUTES OF THE MEETING HELD AT 7PM ON
4TH MARCH 2025

Present:

Councillors: K Nixon, C Pearson, D Brooke, J Sutcliffe, S Baker & J Carlon (Chair)

In attendance:

1 member of public. Peter Walsh (Clerk). PC C Steel (West Yorkshire Police)

Ward Councillors – M Cummings & U Ali. Apology received from F Heptinstall

155 To receive apologies for absence and approve reasons for absence – Cllrs T Earnshaw, T Saunders & B Kaushiva submitted apologies for absence. It was **RESOLVED** to approve the reasons for absence.

156 To approve the minutes of the council meeting held on 4th February 2025

RESOLVED The minutes of the Parish Council meeting held on 4th February 2025 were **approved** as a correct record

157 To receive declarations of interest – none.

158 To be advised of matters achieved or arisen since the last meeting not included elsewhere on the agenda

- To consider a quote for the preparation of the contract & job offer for the caretaker – to be reviewed under item 13 of the agenda

159 Wakefield MDC Ward 5 Councillor update

- Recent discussions regarding the proposed site for Wakefield AFC in Walton were successful and all were looking forward to the next phase
- The notice of the order for the TRO on Oakenshaw Lane to introduce a 30mph speed limit had been published although a section will still have a 40mph limit.

RESOLVED - Council is to object to this and propose a maximum 30 mph limit from Doncaster Road along the entire section of Oakenshaw Lane to Walton village

160 Public Forum – none

161 SAFE Scheme & Police matters - The latest report was reviewed. PC Steel requested again that the public need to report ALL incidents of crime to enable the Police to act. A recent spate of robberies from houses had been reported on social media but not to the Police.

162 Finance & Governance

The Clerk submitted details for January 2025 of accounts paid totalling £6,713.02 and income received of £3,941.75. The account balances at the end of January 2025 were: -

Barclays current	£6,778.93
Barclays premium	£41,606.21
Nationwide savings	£83,102.18
Total	£131,487.32

RESOLVED

- Accounts paid and already paid under delegated authority and income received in January 2025 were approved. A summary of payments follows at the end of these minutes.
- The Risk Management Review Plan was further updated with more updates expected later this month. An earlier approved template will be shared for outstanding updates.

- Six further keys have been cut for the entrance door to the village hall. Three will be issued to Cllrs Baker, Earnshaw and Saunders and the remainder will be held by Cllr Carlon. Two extra keys for the side door entrance to Coronation Cottage have also been cut and will be provided to contractors when on site.

163 Planning Committee Working Party

- Planning applications to fit dormers & remove Oak deadwood were considered without comment.
- It was noted that the objection to 24/02172/FUL & 24/02173/FUL Plots 1 & 3 at the former Walton Golf Centre agreed at the January meeting was still awaited and that the planning committee will address this shortly. WMDC have already approved permission to extend the deadline for an objection indefinitely.

164 Village Hall & Coronation Cottage

RESOLVED

Cllr Carlon is to revisit Coronation Cottage (now empty) and consider the works required to bring the property up to a habitable and lettable standard. Once these works are agreed, the clerk is to arrange suitable contract builders to quote for the entire works.
Cllr Carlon is also to follow up the quote and required works for reboarding the village hall cellar.

165 Park & Jubilee Field
AWA Tree Consultants have been instructed to apply to WMDC for tree trimming and tree felling for those trees in the Park and ex-tennis court area with TPOs.
New dual netball & basketball posts have been installed and the playing area relined to accommodate both sports.

166 Parish Environment
No further update on progress with the fingerpost refurbishment has been received.
Tanya's bench has been delivered and is awaiting installation – expected shorty.

167 Floral Displays
The council's own listing of in use hanging basket lampposts differs to the WMDC listing and physical validation has been sought. The licence for mounting the baskets needs to be confirmed and provided to WMDC.

168 Communications – A draft of the next newsletter was considered and agreed.

169 Tennis Club Refurbishment
RESOLVED
Council agreed the recommendations for the invitation to landscape architects to tender for the garden design but agreed to hold off issuing them until Cllr Saunders can action and engage.

170 Correspondence Received
RESOLVED – A request from Nostell MWFC to use Walton's football pitches was refused as they are fully utilised.

171 In respect of a process for opening the village hall for party events until a caretaker is appointed.
RESOLVED - Councillors will text/contact the party organiser on the day of the event to confirm when they will be at the village hall to open up.

172 Regarding the quote for the preparation of the contract & job offer for the caretaker role.
RESOLVED – To accept the quote of £500-750 + VAT from Bridge Employment Solicitors and instruct them to proceed with the preparation of the contract and job offer for the caretaker role

173 The selection process for a locum clerk & RFO undertaken by the Chair and Cllr Sutcliffe was outlined.
RESOLVED - Barry Riley is approved as the council's temporary clerk for up to six months whilst the current clerk is on sick leave. Terms agreed at interview stage.

The meeting ended at 9.32pm

Date	Payee	Details	AMOUNT £	DUE	Authorised	Budgeted	Contracted	Ratified	VAT £	Total £
6.2.25	JACKSON PARTY12.1	EX GRATIA-ABORTED	£300.00	PAID	MINS 4.2	NO	NO			300.00
14.2.25	WMDC	BULK ITEM COLLECT	£31.50	PAID.DR	MINS 4.2	NO	NO			31.50
6.2.25	EDF	ELECTRICITY-VH	£311.92	21.2.25	D/D	YES	YES		15.60	327.52
19.2.25	MARMAX PRODUCTS	TANYA'S BENCH	379	PAID	MINS 7.1	YES	NO		75.8	454.80
20.2.25	SCRIBE SOFTWARE	SCRIBE SOFTWARE	12	20.2.25	D/D	YES	YES		2.4	14.40
10.2.25	BUSINESS STREAM	WATER SUPPLY	128.76	24.2.25	D/D	YES	YES			128.76
27.2.25	SLCC MEMBERSHIP	P WALSH-RENEWAL	190.00	27.2.25	MINS 4.2	YES	YES			190.00
25.2.25	JOHN CARLON	EXPENSES	201.21	25.2.25	PW/SB	NO	NO		5.04	206.25
4.3.25	PETER WALSH	SALARY		28.3.25	NOW	YES	YES			
3.3.25	EDF	ELECTRICITY-TC	42.54	18.3.25	D/D	YES	YES		2.13	44.67
28.2.25	LIGHTMAIN CO LTD	NETBALL POSTS/LINES	7,135	30.3.25	MINS 99	YES	NO		1,427	8,562.00
6.3.25	KATE NIXON	KEYS CUT - CC	41.12	NOW	NOW	NO	NO		8	49.34