WALTON PARISH COUNCIL
MINUTES OF THE MEETING HELD AT 7PM ON
4TH FEBRUARY 2025

Present:

Councillors: K Nixon, C Pearson, T Saunders, G Newby, D Brooke, J Sutcliffe, B Kaushiva, S Baker (until 9pm), T Earnshaw (until 9.20pm) & J Carlon (Chair)

In attendance:

1 member of public. Peter Walsh (Clerk)

Ward Councillors – U Ali (until 7.20pm). Apologies from Cllrs M Cummings & F Heptinstall & also PC C Steel (West Yorkshire Police)

136 To receive apologies for absence – none.

137 To approve the minutes of the council meeting held on 7th January 2025

RESOLVED The minutes of the Parish Council meeting held on 7th January 2025 were **approved** as a correct record

138 To receive declarations of interest – none.

139 To be advised of matters achieved or arisen since the last meeting not included elsewhere on the agenda - none

140 Wakefield MDC Ward 5 Councillor update

Cllr Ali advised that the drainage works required on the bend of School Lane was a WIP. It was subsequently confirmed in the Roadworks calendar that works to remove the kerb gully and install a new manhole are scheduled for early March 2025.

141 Public Forum – none

142 SAFE Scheme & Police matters - The latest report was reviewed.

143 Finance & Governance

The Clerk submitted details for December 2024 of accounts paid totalling £9,925.89 and income received of £875.28. The account balances at the end of December 2024 were: -

Barclays current	£9,824.45
Barclays premium	£41,606.21
Nationwide savings	£82,827.83
Total	£134,258.49

RESOLVED

- Accounts paid and already paid under delegated authority and income received in December 2024 were approved. A summary of payments follows at the end of these minutes.
- Renewal of the Clerk's annual membership of the SLCC was approved at £190.
- Notice to withdraw £25,000 at the council's 95-day account at Nationwide was approved.
- The Risk Management Review Plan was updated with further updates expected next month.
- The order for the 2025 Hanging Baskets with First Impressions was approved. Confirmation of the previous order for the replacement (stolen) planters is still awaited from First Impressions.
- The caretaker/cleaner and grounds attendant roles (Paul Readman's past roles) will be offered with Coronation Cottage as a tied cottage.
- Guidance from YLCA on employment law for employees with tied accommodation is to be sought along with other known sources to draw up a suitable contract of employment for Paul Readman's replacement.

- Six further keys are to be cut for the entrance door to the village hall for distribution to councillors (JC/TE)

144 Planning Committee Working Party

- 24/02149/FUL Replace dormer garage - application considered without comment.

145 To consider the three estimates for the redecoration of Coronation Cottage

The quotes were considered and provide a guide for the estimated cost and extent of redecoration. In view of the extensive refitting and other works now expected, requotes for redecoration *after* these works will be required.

146 Village Hall & Coronation Cottage

RESOLVED

- With appropriate surveyor's experience, the chair is to visit the property once emptied and consider what programme of works is required to bring the property up to a habitable and lettable standard. Once these works are agreed, the clerk is to arrange suitable contract builders to quote for the entire works.
- Cllr Carlon to follow up the quote for reboarding the village hall cellar.
- Clerk to arrange a WMDC bulky items pick up from cottage. A garage giveaway is to be arranged.

147 Park & Jubilee Field

RESOLVED

- WP to carry out more frequent safety checks of the playground equipment in the absence of a caretaker/grounds attendant.

148 Parish environment

RESOLVED – Cllr Carlon to follow up the instructions to Matt Saynor of MCS to lift The Balk fingerpost.

149 Floral displays

RESOLVED – Florals WP to complete the review and comparison of valid columns recorded by the Parish Council, Paul Hamby & WMDC Street scene to enable the WMDC licence to be issued for mounting the hanging baskets.

150 Communications – Contributions considered for the next newsletter to include a page devoted to Paul Readman.

151 Tennis Club Refurbishment – Cllrs reported that the pavilion toilets are in an unacceptable condition again. **RESOLVED** - Clerk to write to WUJFC and instruct them to clean them up.

152 Correspondence Received

RESOLVED – Regarding the planning application objection letter received - Planning committee are in the process of submitting an appropriate objection for the planned extensions at the former golf centre on Common Lane.

153 Regarding the failed party booking on Sunday 12.1.25
RESOLVED – An appropriate ex-gratia payment will be made.

154 RESOLVED – The 2025 Annual Parish meeting date will be Tuesday 13.5.25. Working for Walton, Friends of Waterton's Wall, Walton Community Library and West Yorkshire Police will be invited to present.

The meeting ended at 9.40pm

Date	Payee	Details	AMOUNT £	DUE	Authorised	Budgeted	Contracted	Ratified	VAT £	Total £
17.1.25	THE HONEY FLORIST	FLORALS-PAUL VH	£55.00	17.1.25	EGM	NO	NO			55.00
23.1.25	HMRC SDDS	P WALSH PAYE		23.1.25	D/D	YES	YES			
27.1.25	H3G	WIFI & MOBILE	£21.61	27.1.25	D/D	YES	YES		4.32	25.93
6.2.25	SCRIBE SOFTWARE	SCRIBE SOFTWARE	£12.00	6.2.25	D/D	YES	YES		2.40	14.40
27.1.25	MARK CARTER	WINDOW CLEANER	£44.00	5.2.25	NOW	YES	YES			44.00
25.1.25	ASDA	PRINTER PAPER	3.75	25.1.25	DR CARD	YES	YES			3.75
4.2.25	PETER WALSH	SALARY		28.2.25	NOW	YES	YES			
3.2.25	EDF	ELECTRIC-EX TENNIS	47.44	18.2.25	D/D	YES	YES		2.37	49.81
27.1.25	H3G	WIFI & MOBILE	21.07	26.2.25	D/D	YES	YES		4.21	21.07